TTET Trainer Talking Points for DHS Owned Courses

Please read the following to training participants prior to the training event:

1. On July 1 of 2021, the Trainer and Training Evaluation Tool (TTET) was revised and added to the training delivery system. It is a training participant evaluation that is used to evaluate the trainer’s performance, the learning environment and the content of the training for a particular event. Next week you will receive an email from Develop asking for your input regarding this training event by filling out the TTET. Your feedback is important to us at DHS because it is used to improve future events across the state. Please complete the TTET so we can include your experiences.
2. The Trainer and Training Evaluation Tool (TTET) has been updated to include both scaled questions and multiple open text boxes for you to provide meaningful feedback about training content, trainer performance, and the training delivery environment. There is also a hyperlink at the bottom of the TTET if you would like to share your training quality concerns directly with MNCPD Achieve staff so that they can be addressed by the system in a more direct and immediate way.
3. You should fill out the TTET for every training event you attend by checking your email the week following each training event and following the hyperlink in the email sent by Develop or locating it through your Develop profile under the “training” tab.

1. It is also now possible for Training Sponsors to provide MNCPD Achieve with training quality concern feedback so that they can be more directly and immediately addressed. It is no longer required that the information be a “first hand” account. This will enable training sponsors and course owners to provide vital feedback for system improvement.
2. The evaluation is completely anonymous.  It is important for everyone to evaluate their learning experiences by filling out the TTET so we can improve our system based on participant input.