





## A note from the TARSS team

As our fiscal year winds down, the TARSS team is busy taking stock of the work we've done this year while planning for the next. Look for our year-end summary in the July issue of *The Source*!

Meanwhile, we encourage you to celebrate your accomplishments, especially in light of the challenges that recent years have brought. We applaud the time and effort you put into supporting Minnesota's early education professionals!

## Seeking reviewers for Spanish and Somali translations

We're completing translations for the Knowledge and Competency Frameworks for trainers and RBPD specialists. We're currently seeking reviewers for our translations of the Trainer Knowledge and Competency Framework. Each reviewer will earn \$300.

Are you an early education professional who is bilingual and biliterate in English and Spanish or English and Somali? [Apply to be a reviewer!](#) Applications are due July 15.

[Learn more](#)

## Course Writer trainings

### Course Writer: Design Skills

Cost \$100

This course is for early education professionals with a Career Lattice Step 9d or higher who would like to become course writers. Course writers write approved trainings in the early education field.

- Learn how the basic elements of adult learning theory impact course design
- Learn to draft measurable learning objectives for adults
- Identify strategies and techniques that support adult learning acquisition, retention, and application

This 3-hour course is a live online event delivered via Zoom. After you complete the course your attendance will register in Develop within 3 business days.

[Wednesday, July 13, 2022, 6 p.m.–9 p.m.](#)

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### Course Writer: Crafting and Drafting a Course

Cost \$100

This course is for early education professionals with a Career Lattice Step 9d or higher who would like to become course writers. Course writers write approved trainings in the early education field.

Participants learn to describe each of the five steps of the course writing

process. They also learn to link learning objectives directly to specific KCF indicators. The course includes an opportunity to practice these skills by crafting an outline for a draft of a potential course.

This 3-hour course is a live online event delivered via Zoom. It is required for Course Writer Membership. After you complete the course your attendance will register in Develop within 3 business days.

[Saturday, July 16, 2022, 9 a.m.–12 p.m.](#)

## Adult Learning Modules

TARSS uses a learning management system called Canvas where participants can access all the module materials.

### Adult Learning Module 1: Delivery Skills

- Blended online design: self-paced modules with live Zoom sessions
- 8 hours Develop-approved
- Cost: Live or work in Minnesota: \$100. Live and work outside of Minnesota: \$200

In this module, participants will become well equipped to deliver pre-designed curriculums. The module discusses trainer competencies, adult learning basics, and facilitation skills. It also considers the impact of culture, communication, and presence on training effectiveness. The module design also includes a Personal Development Plan (PDP) built into each section to enhance the transfer of learning and encourage self-reflection.

[Register for July 11–31](#) with live chats on Thursdays, July 14, 21, and 28 from 6–6:45 p.m.

[Register for September 30–October 23](#) with live chats on Tuesdays, October 4, 11 and 18 from 6–6:45 p.m.

### Adult Learning Module 2: Design Skills

- Blended online design: self-paced modules with live Zoom sessions
- 8 hours Develop-approved
- Cost: Live or work in Minnesota: \$100. Live and work outside of Minnesota: \$200

This module will introduce the principles of content-based training design. Participants will develop training objectives, discuss the use of the learning cycle in training design, and consider evaluation strategies for measuring the effectiveness of a training session. Participants apply their knowledge using Achieve's Course Approval process.

[Register for August 8–25](#) with live chats on Thursdays, August 11, 18, and 25, 6–6:45 p.m.

[Register for October 28–November 13](#) with live chats on Wednesdays, November 2, 9, and 16, 6–6:45 p.m.

## We're hiring!

We're currently seeking applicants for two open positions. Each role is an integral part of the TARSS team and includes supporting and mentoring trainers and RBPD specialists. Each position also involves developing culturally-responsive professional development opportunities for child care professionals throughout Minnesota.

### Bilingual Community Mentor

We are seeking individuals who are fluent in English and either Hmong, Somali, or Spanish. [Read the full job description and apply online](#); search for job opening number 348540.

### Training Specialist

This is a 75% FTE position. [Read the full job description and apply online](#); search for job opening number 348601.

Need help filling out the job application? Email us at [tarss@umn.edu](mailto:tarss@umn.edu).

Achieve has fantastic resources on becoming a Course Writer, including [a checklist you can use](#) while designing your course sample.

- [The Body Keeps the Score: Brain, Mind, and Body in the Healing of Trauma](#) by Bessel Van Der Kolk, MD
- [Raising the Future: The Child Care Crisis](#) (PBS NewsHour)
- [Half of Minnesota Child Care Providers Unsure How Long They'll Remain in Business](#) (Federal Reserve Bank of Minneapolis)

Get in touch! Email us at [tarss@umn.edu](mailto:tarss@umn.edu) or call 612-624-5708.

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