

UNIVERSITY OF MINNESOTA  
Driven to Discover®

Center for Early Education and Development



## A message from the TARSS team

Do you have strong project management experience and a background in child care training, coaching, and relationship-based professional development (RBPDP)? Would you like to join a dynamic team and support child care trainers and coaches all over the state? We have an open position for the TARSS Project Manager! Take a look at the job description below and apply today.

## We're hiring!

The Center for Early Education and Development (CEED) seeks a project manager with experience in child care programming, child care coaching, and relationship-based professional development. This individual will work closely with the CEED director and lead the TARSS team to design, implement, evaluate, and analyze the program.

View the full job description and apply by visiting the [UMN job board](#) and searching for job opening number 358350. Questions? Get in touch at [tarss@umn.edu](mailto:tarss@umn.edu).



## TARSS in two minutes or less

Are you new to TARSS or the world of training and relationship-based professional development (RBPDP)? Are you looking for a concise definition of your work to share with those outside the field? Or do you just need a refresher on the acronyms? Our new videos will help! **They give brief overviews of TARSS, training, and RBPDP.** Please share them widely, and let us know what you think at [tarss@umn.edu](mailto:tarss@umn.edu).



## Last chance to propose a presentation for next spring's Symposium

Feeling inspired to share your experience and expertise? There is still time to submit a proposal for the 2024 Trainer and RBPDP Specialist Symposium! We are seeking proposals for two-hour or four-hour sessions. Presenters are compensated \$150/hour.

Important dates:

- RFPs are due October 31, 2023
- Presenters will be notified no

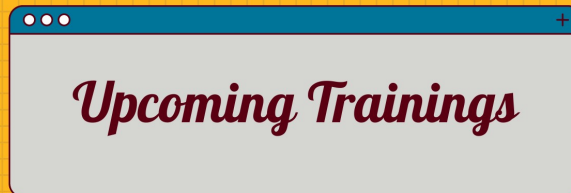
## Trainer Observation and Coaching Program

TARSS' Trainer Observation and Coaching program is intended to ensure a consistent, high-quality training experience for Minnesota's early care and education workforce by observing trainers in the field during training sessions. **Trainers will receive strengths-based feedback from qualified observers who will use a rubric to determine effectiveness. This is a free program for approved trainers completing training in Minnesota.**

We encourage trainers at any stage of their training career to request an observation. The Trainer Observation and Coaching Program is meant to provide trainers with an objective look at their training practices, using a tool designed with the indicators and competencies available in the Minnesota Knowledge and Competency Framework for Trainers.

You may choose to use the resulting feedback privately to support reflection and professional growth, or you may choose to request coaching following your observation for additional support in goal setting, skill building, and reflection. This program is entirely focused on personal reflection and professional development and will not impact hiring or trainer approval practices.

[Request an observation today!](#)



## Introduction to Trainer Competencies and Observation

Cost: free  
2 clock hours, self-paced online

This free course is for early childhood professionals who wish to become trainers or for trainers who are renewing their membership. Participants will learn about Minnesota's Knowledge and Competency Framework for Trainers. They will discover the benefits of self-assessment as well as observation and improvement tools. The course will also explore the links between competencies and observation items.

[Learn more and register](#)

## Course Writer Membership required courses

[Minnesota Course Writer Orientation Module](#)

Cost: Free

This free course is for early education professionals with a Career Lattice Step 9d or higher who would like to become course writers. Course writers write approved trainings in the early education field.

[Register](#)

[Course Writer: Design Skills](#)

Cost: \$100

This 3-hour course is a live online event. It is required for Course Writer Membership.

[Learn more and register](#)

[Course Writer: Crafting and Drafting a Course](#)

Cost: \$100

This three-hour course is a live online event. It is required for Course Writer Membership.

[Learn more and register](#)

## Trainer Orientations

[Minnesota Trainer Orientation Module 1](#) and [Module 2](#)

Cost: Free

2 clock hours, self-paced online, no prerequisites

These free, on-demand courses are for individuals who would like to become an approved trainer in Minnesota and for those who are renewing their Trainer Membership.

[Learn more and register for Module 1](#)

[Learn more and register for Module 2](#)

## Adult Learning Modules

Adult Learning Modules 1 and 2 help trainers meet the 12 hours of training about adult learning required for trainer approval in Minnesota. You must complete both modules to meet this requirement.

[Adult Learning Module 1: Delivery Skills](#) and [Module 2: Design Skills](#)

- Offered in person or online with live Zoom sessions
- 6 hours Develop-approved in person (8 hours online)
- Cost: Live or work in Minnesota: \$100. Professionals outside of Minnesota: \$200

[Learn more and register for Module 1](#)

[Learn more and register for Module 2](#)

### Resource refresh

The Minnesota legislature approved historic investments in child care and education during the 2023 legislative session. The Department of Human Services compiled a [legislative summary](#) listing the funding and policy changes that will impact early childhood in Minnesota.

### What we're reading

- [RIOS™ Guide for Reflective Supervision and Consultation in the Infant and Early Childhood Field](#) by Christopher Watson, PhD, and coauthors
- [The One Phrase That Can Transform Your Effectiveness at Work](#) (*Fast Company*)
- [From Ally to Accomplice: How to Lead as a Fierce Antiracist](#) by Seena Hodges

Get in touch! Email us at [tarss@umn.edu](mailto:tarss@umn.edu) or call 612-624-5708.

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